

Scoring Criteria 1: Qualifications/expertise of firms on team

Min pts 0 : Max pts 20

Include the following items:

- A listing of all firms on your proposed team;
- A listing of type(s) of expertise that each firm on your team can provide;
- The length of time each firm on your team has provided this type(s) of expertise;
- A summary of where employees working on this project are located. Each firm on your proposed team should provide the number of employees within a 25-mile radius (or thereabouts) from Downtown Seattle. Also, provide the number of employees that each firm on your proposed team has within the Puget Sound area;
- An organization chart of your proposed team and include the respective roles that each firm will provide for the team;
- Past experience where the prime consultant worked with proposed sub-consultant(s) on similar projects in the last three years? If yes, provide name of the project, each firm's role on the project and the dates the services were performed. Limit examples to one project for each sub-consultant firm;
- A list of up to five projects that each firm on your project team has completed within the last three years. The project(s) must demonstrate the required expertise needed for this project. Include the work/services provided (with specific emphasis on environmental, marine engineering, and architectural) on the project(s) and approximate consultant fee of each project. Identify your specific role / responsibility in each project; and
- Up to three examples of prior relevant projects in which your ~~firm~~ team worked with affected Tribes in negotiating Tribal rights and associated costs. Describe your firm's approach and outcomes from negotiations and demonstrate the required expertise needed for this project. Include key team member's roles / responsibilities.

Scoring Criteria 2: Qualifications ~~and~~ / availability of proposed project manager

Min pts 0 : Max pts 20

The Project Manager is key to the overall success of this project. The number of proposed Project Managers is limited to one. Note: the Project Manager shall not be changed without the prior written consent of WSF. The project manager shall possess strong communication (written and verbal) skills and demonstrate past experience delivering complex public works projects within stated budget and schedule constraints and with minimal disruption to ongoing operations.

Include the following items:

- Three project examples for the proposed Project Manager that demonstrates his/her prior project management experience ~~WSDOT/WSF or similar projects~~ on public works projects. Include the date(s) of each project; the name of the client/organization for each project; list the project manager's responsibilities and tasks on each project;
- A statement of the Project ~~Manager's~~ Management approach to this project including how task managers will be used as part of the project management team;

- Examples of the Project Manager's familiarity with relevant local, state, and federal regulations and/or procedures;
- The Project Manager's availability and commitment of time to this project; and
- Listing of professional licenses/accreditations (licenses in Washington State only) for the proposed Project Manager along with the year that each license/accreditation was received.

Scoring Criteria 3: Qualifications ~~and~~/availability of key team members (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 20

Include the following items:

- A Listing of each key team member's role/responsibilities on your proposed team;
- Up to three examples for each key team member of prior relevant projects. Include the name of project(s); dates of the project(s); and roles/responsibilities for each team member on those project(s);
- Demonstration of each key team member's understanding of WSDOT and/or public agency regulations/procedures; and
- A statement and accompanying table that identifies current availability of key staff and resources for each firm on the proposed project team, noting short and long term conflicts with other WSF projects and projects for other clients. Note: the availability of staff must be identified as hours available per month for the length of the project, not in percentages of time available.

Scoring Criteria 4: ~~Firm's Team's~~ project management ~~system and familiarity with WSF earned value PM system~~ approach and capabilities (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 40

Provide a description of your approach to managing the diverse needs to this project from initial planning through final construction. Include the following items:

- A description of your approach to managing projects using "Earned Value Systems" and how these systems mesh with your final tracking system(s) to monitor the project's scope, schedule, and budget. Include specific project examples as appropriate;
- A description your experience with Primavera Project Planner for the Enterprise (P3e) and/or other management software along with specific examples of how you have successfully used earned value to manage previous projects;
- A description of your ~~firm's~~ Quality Assurance/Quality Control processes and how they have been used successfully on previous projects;
- ☐ ~~A description of how Earned Value Systems mesh with your firm's financial tracking system(s) to monitor the project's scope, schedule, and budget;~~
- A description of your ~~firm's~~ change management procedures and ~~your firm's ability~~ how you intend to manage scope creep and changes that arise throughout the life of ~~the this~~ project;
- A description of ~~your firm's process for interacting with your internal project team~~ how you intend to integrate the capabilities of multiple firms into a single cohesive team;

- ~~A description of your firm's ability to provide interaction with your~~ Specific project examples of how you have successfully managed competing and sometimes conflicting needs of the client and/or stakeholders;
- A description of your experience with the GC/CM method of project delivery;
- A description of your ~~teams~~ familiarity with the WSDOT's Cost Estimating Validation Process (CEVP) and/or other cost evaluation/risk management systems;
- Your teams capability and experience with value engineering (VE) of complex projects; and
- Examples of other project management tools that you have successfully used on prior projects.

Scoring Criteria 5: ~~Firm's Team's~~ approach to project delivery and financial accountability as well as success in delivering past projects within stated budgets and schedules (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 50

Include the following items:

- Describe your approach to coalescing previous studies and the need for supplemental studies to reach consensus on a preferred alternative in preparation for final design and construction;
- ~~Your approach to delivering this project within scope, according to schedule, and~~ Summarize the constraints that could impact the successful delivery of the proposed project within budget and by the 2008 target completion date and your approach to mitigating these constraints.

Scoring Criteria 6: ~~Firm's Team's~~ approach ~~and success in~~ to environmental assessment and permitting highly controversial ~~(architectural and engineering)~~ and complex projects ~~in a sensitive marine environment~~ (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 50

Include the following items:

- Examples of controversial or complex architectural project(s), in which your firm was the "lead" in acquiring the permits. Include a description of the permits you acquired and the SEPA/NEPA processes you lead;
- Examples of ~~a~~ large marine environmental project(s) that was either controversial or complex, in which your firm was the "lead" in acquiring the permits. Include a description of the permits you acquired and the SEPA/NEPA processes you lead;
- Examples of your ~~firm's~~ approach to acquiring the necessary project permits on previous building and marine projects and your approach to permitting the proposed project;
- Examples of your success in achieving the permit(s) on past projects along with a description of what the owner contributed (or gave up) in terms of time, money, resources, political capital, or other assets in order to acquire ~~the these~~ permits;
- Demonstration of your knowledge and experience with the "404 Merger Process" and an assessment of it's impact to this project; and

- Examples demonstrating your experience conducting Section 4f and Section 106 evaluations.

Scoring Criteria 7: References/Past Performances (Prime Consultant Only)
Min pts 0 : Max pts 20

Include the following items:

Provide a minimum of three (3) with a maximum of five (5) performance evaluations for either WSDOT projects, Non-WSDOT projects, or a combination of both that are either currently active projects or that has a project completion date within the last three (3) years.

If your firm currently has performance evaluations on file with WSDOT, and you wish to utilize those evaluations, please state in your submittal that you wish to use the performance evaluations that WSDOT has on file for your firm and either refer to each WSDOT Y-agreement number or list each Performance Evaluation by Client.

Performance Evaluations on WSDOT projects:

If you wish to have a Performance Evaluation completed on a WSDOT project, please contact the WSDOT project manager and have them complete WSDOT's internal Filemaker Pro form 272-019 "Performance Evaluations – Consultant Services." The completed form must be received no later than the submittal due date.

Performance Evaluations for Non-WSDOT projects:

If your firm does not have performance evaluations on file with WSDOT, it is necessary to have an evaluation of past performance completed by a client. A copy of the performance evaluation form completed by clients must be returned to the Consultant Services Office by fax from the client, no later than the submittal due date. A copy must also be submitted by your firm enclosed in Packet B. You are required to use the WSDOT provided form and have it completed by your client. We will not accept your client version of a performance evaluation form. The WSDOT version of the evaluation form may be obtained by clicking on the link "Performance Evaluation Completed by Reference" which can be found on the main web page for this advertisement.